

## Grade Settings (Association Administrators Only)

Do you have a *Finals Eligibility* criteria for your league? If so, make sure you have this grade setting turned on. It's okay to turn this on at any time during the season. If finals eligibility is ON and a player has not qualified, they cannot be added to a lineup without being made eligible.

**Note:** if you make a change to the default grade season this will not be reflected in grades, you will need to make the changes in each individual grade settings.

**Finals Eligibility**

Set the minimum number of games a player is required to play for a team before they are eligible to represent that team in finals games.

Minimum number of games played\*

**Navigation:** Competition > Season > Grade > Settings > Grade > Finals Eligibility

## Locating Eligibility Details

The number of games required to be eligible for finals is set by the **Association Administrator**. As a club, to find out how many games are required, navigate to your team page which will contain grade details on the right hand column.

**Navigation:** Competition > Season > Teams > View Team

NO.	NAME	DOB	AGE GROUP	GAMES PLAYED
4	Jo Jacobs	16 Mar 2008	U14	1

In this example, the player (Jo Jacobs) has not met the *Finals Eligibility* criteria. **Association Administrators** have the ability to *Edit Finals Eligibility Status* of any participants who have played a game for that team.

### Grade Details

GRADE	PLAYER POINTS
U14 Division 1	Not Required
<b>FINALS ELIGIBILITY</b> 6 Games	
AGE RESTRICTIONS	
None	<input checked="" type="checkbox"/> VISIBLE TO ASSOCIATION ADMINS ONLY
GENDER RESTRICTIONS	
None	
<input type="button" value="Edit Finals Eligibility Status"/>	

## Override Finals Eligibility (Association Administrators Only)

If a player has not met the *Finals Eligibility* criteria, they will appear in the non-eligible players list within the *Edit Finals Eligibility Status* page. To override the eligibility status, simply click the *Make Eligible* button.

Non Eligible players

PLAYERS	ALLOCATION STATUS	GAMES PLAYED	ELIGIBILITY STATUS	REASON	
Jo Jacobs	Allocated to team	1	Ineligible	Not enough games played	<input type="button" value="Make Eligible"/>

**Navigation:** Competition > Season > Teams > View Team > Grade Details > Edit Finals Eligibility Status

## Impact Of Permits And Transfers On Finals Eligibility

If a player is included in a team based on a game permit (GP), season permit (SP) or has transferred then come back to play for the team, multiple records for that player will exist in the Games Played Report. The number in the Games Played column will need to be combined to get a view of total games played and therefore their finals eligibility.

**Competitions** Programs Financial Orders Discipline Generated Reports

### Games Played Report

Generate a report which shows the number of games played by players in a team for a season.



Generate

Organisation\*

Competition\*

Season\*

Select an organisation

Select a competition

Select a season

**Navigation:** Reports > Competitions > Games Played Report

B	C	D	E	F	G	H	I
player name	allocated to team	games played	appearance type	current grade	finals eligibility criteria	eligible	reason
Jo Jacobs	no	2	game permit	Under 14 Division One	3	no	Has not met Game Eligibility Criteria
Chrystal Kleen	yes	1	standard	Under 14 Division One	3	no	Has not met Game Eligibility Criteria
Hannah Low	yes	1	game permit	Under 14 Division One	3	no	Has not met Game Eligibility Criteria
Mary Miri	yes	1	standard	Under 14 Division One	3	no	Has not met Game Eligibility Criteria
Francelle Night	yes	1	standard	Under 14 Division One	3	no	Has not met Game Eligibility Criteria
Jo Jacobs	no	1	game permit	Under 14 Division One	3	no	Has not met Game Eligibility Criteria

**Note:** Notice how the same participant has appeared twice as separate records. Ensure that you search for duplicate records, then total up the number of games played and if eligible, override the participants finals eligibility.

## Make Sure A Player On Season Permit Has A Valid Permit For Finals

It's important that a season permit (SP) player, if expecting to play finals, has a valid permit that covers the finals series date range. This permit still needs to be approved by an **Association Administrator** who will also need to provide a finals exemption via the *Edit Finals Eligibility Status* page. If multiple permit records appear, they will all need to be made eligible for finals.

**Requests** Settings

[+ New Season Permit Request](#)

### Season Permit Dates

Please nominate participation dates for your permit request. Dates must not exceed end date of the season.

From\*

To\*

**Navigation:** Transfers & Permits > New Season Permit Request